

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of April 2, 2013 Cabinet Meeting
Date: April 2, 2013

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, DeHaven, Hutchins, Ives, Johnson, Kocher and Schlack

Staff Present: Horton

Guests Present: Jackie Cantrell, Gerri Jacobs, Denise Lindsley, Sara Rivera, Heidi Stevens, Jim Taylor and Nancy Vendeville.

Approval of the Minutes

The minutes of the March 26, 2013 meeting were approved as amended.

Discussion and Action Items

- Retention/Graduation/Developmental Education
 - Success rate and lack of success in Developmental courses
 - Moving from Developmental courses to college level courses
 - Funding /Financial Aid impact
- Travel
 - Marilyn Schlack, Kathy Johnson, Mike Collins and Dennis Bertch will attend the Michigan Foundation for Education Leadership Summit in Lansing, MI, April 22, 2013.
 - Rick Ives and Todd Weston will attend Emergency Vehicle Operations in So. Haven, MI on April 15 & 16, 2013.
 - Cindy Buckley will attend a MAT2 (Mechatronic) key partners meeting in Troy, MI, on April 9, 2013.
 - Diane Finch, Jenny Buysse, Karen Steeno van Staveren and Joyce Tamer will attend a workshop, "Resumes Today: Best Practices and Current Trends" at Wayne State University in Farmington Hills, MI on April 25, 2013.
- Grants
 - Authorized the submission of a grant application for: Challenger Learning Center Renewal in the amount of \$150,000 from the KVCC Foundation.
 - Authorized the submission of a grant application for: Front Desk and First Floor Gallery Renovations in the amount of \$180,000 from the KVCC Foundation.

Personnel and Operations

- Kudos! were given to the following:
 - Al Henderson for teaching kids at the Museum to make fly fishing lures.
 - Congratulations Bruce on his retirement articles both on-line and in the Gazette.

- Reality Check – New and Follow Up
 - Developmental Education

- Hires/Resignations/Retirements
 - Cathy Jacobs is the new Administrative Secretary in Public Safety, effective April 1.
 - Lateshia Agnew is resigning her position as a Success Advocate at AWH effective May 3.
 - HR will work with Mike Collins to fill the Success Advocate position.

Other

- Recognition Week (March 11-15) brought in \$1850 on branded items in the Bookstore.
- Jeff Melvin, Principal at Bangor High School and KVCC Alumni, will be one of the graduation speakers.
- Jackie Cantrell will need AWH Diversity budget authority.
- CNM will be part of a community video being filmed downtown on April 14th from 9 a.m. to 4:30 p.m.
- Student Tennis Club will be meeting in the ATC on Saturday, April 28, 2013 from 7 a.m. to 5:00 p.m.
- 2013 Fall Semester registration starts Monday, April 8, 2013.
- Louise supplied a handout with the KVCC Cost of Education for each discipline. Also, budgets are being updated.
- Mechatronics classes started April 1.
- Steve discussed some of the MCCA Community College Metrics: College, Transfer and Career Readiness.
- Emergency Procedure cards will be delivered next week to faculty.

Next Meeting – The next regular Cabinet meeting is scheduled for:

Tuesday, April 9, 2013 at 8:00 a.m. in Room 4380